STUDENT HANDBOOK

MONTREAT - ANDERSON COLLEGE

1968/69

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1968-69

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ALMA MATER

How dear to our hearts will the memory be
  Of the days we have spent in thy care,
When within thy dear halls we have lingered awhile
  All thy gifts and thy blessings to share.
So the memory of thee will ever remain
  While we think of each dear hallowed scene;
And the bonds of true loyalty, blest through the years,
  Our affections will ever keep green.

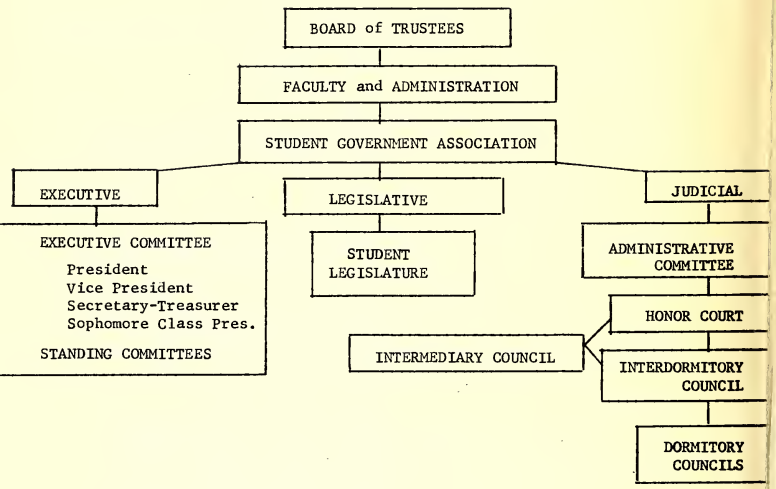
Then, to thee, Alma Mater, we'll ever be true,
  Though the coming years scatter us far;
And ideals you taught us will ever be bright
  Shining out as our life's guiding star.
We will cherish thy name wherever we roam,
  And forever thy praises repeat.
Hail to thee, Alma Mater, our happiest days
  Are the days we have spent in Montreat.

College Calendar 1968-1969

1968	**First Semester**
Sept. 11-14	Student Government Association Retreat
Sept. 8-11	Faculty Workshop
Sept. 16	Dormitories open to freshmen & transfers
Sept. 17	Freshman orientation begins, 9 a.m.
Sept. 18	Dormitories open to returning students
Sept. 19	Registration
Sept. 20	Classes begin 8 a.m.
Sept. 30	Last day for adding courses
Oct. 18	Last day for dropping courses without an F on the course
Oct. 18-19	PARENT'S WEEKEND
Oct. 25	Long weekend begins 12 noon
Oct. 29	Classes resume, 8 a.m.
Nov. 14	Mid-term
Nov. 28	THANKSGIVING DAY; classes suspended
Dec. 20	Christmas holidays begin 12 noon
1969	
Jan. 3	Classes resume, 8 a.m.
Jan 16-22	Final Examinations, first semester
	Second Semester
Jan. 27	Orientation of new students
Jan. 28	Second semester registration
Jan. 29	Classes begin, 8 a.m.
Mar. 7	Long weekend begins 12 noon
Mar. 11	Classes resume 8 a.m.
Mar. 26	Mid-term
Apr. 2	Easter holidays begin 12 noon
Apr. 10	Classes resume 8 a.m.
May 26-30	Second semester exams
June 1	Baccalaureate Service, 10 a.m. Graduation exercises, 2 p.m.

Table of Organization

Montreat-Anderson College



FROM THE DEAN OF STUDENTS

As we begin another school year, we are grateful and pleased to have you as a member of this college community. It is our ardent hope that the months which you spend here will be deeply rewarding and fruitful both to you and all those associated with you in this grand adventure of the mind, hand and heart.

With a view to assisting you in making a healthy and creative adjustment to college life, this Student Handbook has been prepared. It represents the ripened thought and experience of your fellow students and it is offered to you with the high expectation that you will use it wisely and well. A careful reading and constant referral to its pages will most certainly make your road smoother and your stay amongst us more rewarding and enjoyable.

In the preparation of the Handbook, a serious effort has been made to provide our students with all necessary and essential information but if questions arise - as they most certainly will - which are not wholly covered in the Handbook go to that person who is best qualified to provide the information you seek. The Table of Contents and the Index will, we trust, enable you promptly to spot the information you need.

At Montreat-Anderson College students play a primary and basic role in student self-government. The rules and regulations contained in the Handbook, except those specifically established by the College Administration, have been hammered out by the students for the governance of Montreat-Anderson students. It will be to your advantage, indeed to our common advantage, for you to be fully aware of your responsibilities as a student-citizen of this college community.

Rules and regulations or laws are utterly necessary for a civilized society. The laws of this college community are contained in the following pages. You may not agree with all of them and through the regularly established channels of Student Government, you are free to work for those changes which you feel desirable. However, so long as you are a member of this college community, you will be expected to comply with and live in harmony with these regulations. The Honor System is the vital blood stream of all our relationships - student, Faculty and Administration - at Montreat-Anderson and basic to this system is your acceptance of the Honor System, the Honor Code and the Honor Pledge which you will find on the following pages.

The officers and members of the Student Government Association, the members of the Faculty and Administration join us in expressing the hope that this may be the best and most meaningful year of your life.

Howard Kester
Dean of Students

THE HONOR SYSTEM

Life at Montreat-Anderson College is based on the belief that the ideal community is made up of honorable individuals. Mutual trust and consideration are essential to such a community, and it is for these that we strive.

Each student and faculty member has a responsibility for himself and for every other member of the college community. The failure of one person to live honorably is in part the failure of all. The movement of one individual toward complete understanding of Christian living is a step toward honorable living for the whole college.

For this reason the students of Montreat-Anderson College have accepted the "Honor System", under which each student agrees to try to discipline his own life and to be ready to help all others to discipline their lives toward the goal of a community in which each member will merit trust and respect. It is in large part due to the acceptance of faculty and students of the Honor System as a way of life, that the "Spirit of Montreat" is a reality, not only on the campus, but wherever former Montreat students are found.

THE HONOR CODE

Under the Honor Code, the student is on his honor not to lie, cheat, or steal, and, if he does, he is on his honor to report himself within twenty-four hours to a member of the Honor Court. If he sees another student lying, cheating, or stealing, he is also on his honor to confront him by asking him to report himself to a member of the Honor Court, and, if he does not do so within twenty-four hours, he is to report him.

The Honor Code places upon you a dual responsibility. First, you are responsible to see that you conduct yourself in accordance with the Honor Code. Secondly, you also are responsible insofar as possible to see that your fellow students do likewise. This system places considerable responsibility for self government on the students themselves. This college believes that mature students are capable of handling this serious responsibility. You are the governing system and you are responsible for its success .

THE HONOR PLEDGE

I PLEDGE WITH GOD'S HELP TO UPHOLD THE HONOR CODE OF MONTREAT-ANDERSON COLLEGE. I STATE MY ACCEPTANCE OF THE PRINCIPLES EXPRESSED IN THIS HONOR SYSTEM AND PLEDGE TO LIVE SO AS TO MAKE IT MEANINGFUL TO MYSELF AND TO THE COLLEGE COMMUNITY.

THE CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF MONTREAT-ANDERSON COLLEGE

Preamble

Whereas, we the students of Montreat-Anderson College, in order to form a more perfect government and to grow together to become effective Christian citizens in a democratic society, and

Whereas, we individually and collectively, desire to assume responsibility for the conduct of students in our college life,

We do hereby create and ordain this constitution of the Student Government Association of Montreat-Anderson College in accordance with the grant of powers from the Board of Trustees through the Faculty and Administration, recognizing that these groups (Board of Trustees, Faculty and Administration) reserve the right to rule on all matters for the best interest of the college.

Article I -- Name and Membership

Section 1
Name

The name of the organization shall be the Student Government Association of Montreat-Anderson College. Note: Hereinafter SGA shall mean Student Government Association.

Section 2
Membership

The membership of the SGA shall consist of all duly enrolled students of Montreat-Anderson College.

Article II -- Purpose

The purpose of the SGA shall be:

1. To promote a high standard of excellence among the students both academically and morally.

2. To promote the standards of the Honor System in all phases of college life.

3. To encourage the maturity of both the individual and the community through the responsibilities of self-government.

4. To further the best interest of the college.

Article III -- Officers, Advisors, and Their Duties

Section 1
Officers

The officers of the SGA shall be a President, Vice-President, and Secretary-Treasurer with the Dean of Students and Assistant Dean of Students (without vote) serving as advisors.

Section 2
Duties

A. President -- The duties of President shall be:

1. To call and preside over all meetings of the SGA and Student Legislature.
2. To serve as Chairman of the Executive Committee of the SGA.
3. To appoint any temporary committees as deemed necessary.
4. To be Chairman of Nominating Committee for officers elected by student body at large.
5. To be Chairman of Orientation Committee.
6. To conduct orientation meetings each spring for newly elected officers.
7. To serve as Chairman of the Intermediary Council.

B. Vice-President -- The duties of the Vice-President shall be:

1. To perform all the duties of the President in his absence.
2. To serve as a member of the Executive Committee of the SGA.
3. To serve as Chairman of the Elections Committee.
4. To serve as Chairman of the Handbook Committee.
5. To be responsible for checking the maximum number of allowable points a student may have.
6. To serve as Parliamentarian of the SGA.
7. To serve on Nominating Committee for officers elected by student body at large.

C. Secretary-Treasurer -- The duties of the Secretary-Treasurer shall be:

1. To keep the minutes of all meetings of the SGA and Student Legislature and post typed copies within 24 hours following each meeting.

2. To submit copies of the minutes to the President of the SGA, the President of the college, the Academic Dean, and the Dean of Students within 24 hours after the time of the meetings.

3. To include in the minutes of the Legislature those members who are absent and to notify the Executive Committee of absences numbering three or more.

4. To attend to the correspondence and clerical work of the SGA and of the Student Legislature.

5. To handle any financial matters of the SGA.

6. To serve as Chairman of the Budget Committee.

7. To submit a written financial statement to the Executive Committee of accounts of all student organizations receiving allocations through the College for Student activities (this is to be a monthly statement).

8. To serve as a member of the Executive Committee of the SGA.

9. To serve on Nominating Committee for officers elected by student body at large.

D. Sophomore Class President -- The duties of the Sophomore Class President shall be: (Addition to duties listed in Article VI., Section 3.)

1. To serve as chairman of the Ways and Means Committee.

2. To conduct a class meeting once a month during the Convocation period.

E. Freshman Class President -- The duties of the Freshman Class President shall be: (Addition to duties listed in Article VI., Section 3.)

1. To serve on the Ways and Means Committee.

2. To conduct a class meeting once a month during the Convocation period.

F. Advisors -- The advisors, who shall be the Dean of Students and Associate Dean of Students, shall serve in an advisory capacity to the SGA and all its branches (without vote, except on the Honor Court).

Article IV -- Organization

The branches of the SGA shall be Executive, Legislative, and Judicial.

Article V -- Executive Branch
Section 1
Executive Committee

A. Membership -- The members of the Executive Committee shall be the officers of the SGA. The President, Vice-President, Secretary-Treasurer and Sophomore Class President. The Dean of Students and Associate Dean of Students shall serve as advisors.

B. Duties -- The duties of the Executive Committee shall be:

1. To appoint all Standing Committees of the SGA as listed in Section 2 of Article V.

2. To fill all vacancies of the Legislature occurring during the year when means of filling the vacancies are not specified elsewhere.

3. To make recommendations for new legislation and to clarify desirable changes in existing legislation

4. To present the budget to the Legislature for approval or rejection.

5. To take appropriate action on those Legislators that are in violation of the Legislature attendance policy. (Article VI, Section 3.)

6. To work with the faculty and administration throughout the school year in planning and coordinating a broad, varied and appealing intercollegiate program--cultural, educational, religious and social.

7. To work with the faculty and administration to formulate creditable standards of living for all phases of college life and to plan for the students an educational program relative to these standards.

8. To promote and support wholesome school spirit.

9. To plan the installation service for the incoming officers.

Section 2
Standing Committees -- Their Membership and Duties

The Standing Committees shall report to the Legislature every other meeting.

A. Social Committee -- The Social Committee shall be composed of a chairman (Chairman of Social Activities) and a minimum of four members (two sophomores and two freshmen). The Social Committee shall work with the Director of Student Activities in planning recreational and social activities for the student body.

B. Handbook Committee -- The Handbook Committee shall be composed of a chairman (Vice President of the SGA) and a minimum of four students and four faculty members. The Handbook Committee shall be responsible for keeping a record of all changes and revisions of the Handbook and have it prepared for the press by the end of the school year.

C. Orientation Committee -- The Orientation Committee shall be composed of a chairman and all members of the Legislature. The Orientation Committee shall plan, in cooperation with the administration, and publish the fall orientation program.

D. Elections Committee -- The Elections Committee shall be composed of a chairman (Vice-President of Student Government Association) and a minimum of four members. The Elections Committee shall organize all elections throughout the year. In addition it shall inform the student body of the qualifications for each office and determine that all nominees and officers are qualified and remain qualified throughout their term of office.

E. Budget Committee -- The Budget Committee shall be composed of a chairman (Secretary-Treasurer of SGA) and a minimum of two members. The Budget Committee shall work with the Director of Student Activities in evaluating submitted budgets from all organizations and make recommendations for allocations of funds to these organizations to the Legislature through the Executive Committee of the SGA. Explanations of any budget changes must also be submitted to the Executive Committee.

F. Ways and Means Committee -- The Ways and Means Committee shall be composed of a chairman (Sophomore Class President) the Freshman Class President and three other members of the Legislature. The Committee shall select a Vice-Chairman and Recorder from its membership. The Committee shall examine all proposals for new legislation and conduct preliminary studies on such legislation; clarify desirable changes in existing legislation; and operate a suggestion box system for the SGA. The committee shall meet at least once between Legislature meetings.

G. Student Committee for College Advancement -- The Student Committee for College Advancement shall be composed of a chairman (President of the Sophomore Class) and a selected number of students from the sophomore and freshmen classes. This Committee shall work with the Development Council of the College, shall serve as the avenue of communication between college planning groups and students and shall plan and supervice student participation in college development.

Article VI -- Legislative Branch

Section 1
Membership

The Legislative Branch shall be the Student Legislature which shall be composed of:

President of the SGA
Vice President of the SGA
Secretary-Treasurer of the SGA
President of
- Honor Court
- Sophomore Class
- Freshman Class
- All Dormitories

Chairman of Social Activities
Dormitory Representatives (in addition to the Dormitory President)-- to be slected from dormitories with more than fifty residents with one elected for each fifty or each part of fifty above the first fifty residents with the total not to exceed two.
Two Freshmen (one man and one woman)
One Day Student Representative

Section 2
Officers

The officers of the Legislative Branch shall be the Executive officers of the SGA (President, Vice President, Secretary-Treasurer and Sophomore Class President).

Section 3
Duties

A. Duties of the Student Legislature -- The duties of the Student Legislature shall be:

1. To make recommendations for new legislation and changes in SGA legislation.
   (Legislative Procedures--Whenever any legislative action to submit new legislation or change existing legislation is proposed by the legislature, the proposed legislation shall be posted on the bulletin board within 24 hours

after the meeting at which it is proposed. At a following meeting, at least one school week later than the date of the proposal but not more than two school weeks later, the legislature may take action upon the proposed legislation. If amendments are adopted which the presiding officer rules to be of such a nature as to make it essentially new legislation, it shall be treated as if it were new legislation.

2. To render decisions on all recommendations (by a simple majority vote of those present) for new legislation and changes in legislation.

3. To consider and render decisions (by a simple majority vote of those present) on all recommendations from the Standing Committees of the SGA.

B. Duties of the Officers -- The duties of the officers (President of SGA, Vice-President of SGA, Secretary-Treasurer of SGA and Advisors of SGA) shall be those listed in Article III.

C. Duties of Representatives to the Student Legislature -- The duties of the representatives shall be:

1. To act in the common interest of the entire student body.

2. To act as liaison between his organization or group and the Student Legislature.

3. To serve as chairman or member of any committee when so appointed by the President of SGA.

4. To attend each meeting of the Legislature unless, for a legitimate reason, he is unable to do so, in which case he is to send a representative from his organization. Any member who misses three meetings during a semester without sending proper representation will be brought before the Executive Committee of the SGA for appropriate action.

Section 4
Meetings

The Student Legislature shall meet at least once every two weeks and more often when deemed necessary. Any member of the student body may attend any meeting of the Legislature and each such meeting shall provide a period for open discussion.

Section 5
Quorum

A quorum shall consist of three-fourths of the total membership of the Student Legislature. A quorum must be present in order to transact business.

Article VII -- Judicial Branch

Section 1
Judicial Bodies

The judicial power shall be vested in the Honor Court, Interdormitory Council, Intermediary Council, Dormitory Councils and the Day Student Council.

Section 2
Student Responsibility

Each student is on his honor to report any violation of the Honor Code and is expected to support the regulations and policies of the SGA and the college.

Section 3
The Honor Code

Under the Honor Code, the student is on his honor not to lie, cheat, or steal, and, if he does, he is on his honor to report himself within twenty-four hours to a member of the Honor Court. If he sees another student lying, cheating, or stealing, he is also on his honor to confront him by asking him to report himself to a member of the Honor Court, and, if he does not do so within twenty-four hours, he is to report him.

Section 4
Honor Court

A. Membership -- The Honor Court shall be composed of nine members; five students, two faculty members, and two members of the administration. The members shall be as follows:

1. President -- Rising sophomore to be elected in the spring.

2. Two other members of the rising sophomore class (one man and one woman). One will be elected as Vice-President and the other will be elected as Secretary.

3. Two Freshmen Representatives (one man and one woman) to be elected after mid-term grades are reported for first semester. These will serve through mid-term reports of the following school year at which time two new Freshmen Representatives will be elected. In the event one or both of these should be unable to serve the first nine weeks of the first semester of the following year, the Court will appoint qualified persons from the Student Legislature to fill the temporary vacancy.

4. Two members of the administration -- The Dean of Students and the Associate Dean of Students.

5. Two faculty members (one man, one woman) to be appointed by the Court.

6. One exofficio member from the Interdormitory Council to sit with the Court on cases which have been referred by the Council.

B. Duties of the Court -- The duties of the Honor Court shall be to hear evidence concerning and to take action on all infringements of the Honor Code (lying, cheating, and stealing), major questions of student conduct, including vandalism, morals relating to sex, and any misconduct involving a Montreat-Anderson College student with any other institution; to hear appeal cases from the Interdorm Council, review cases from the Interdorm Council, Dormitory Councils and Day Student Council. The Court shall also present a monthly report to the Legislature reporting the number and types of cases handled.

The Honor Court has the authority to constitute itself a court of inquiry when deemed necessary.

C. Duties of Officers

1. President -- The duties of the President shall be:

a. To see that all data is gathered relative to the case.

b. To notify all members of the Honor Court of the time and place of the meetings.

c. To inform the student under consideration that he is to appear before the Honor Court.

d. To call and preside over all meetings of the Honor Court.

e. To report the decision of the Honor Court to the student.

f. To serve on the Nominating Committee for officers elected by student body at large.

2. Vice-President -- The duties of the Vice-President shall be:

a. To perform all duties of the President in his absence.

b. To assist the President in any way deemed necessary by the President.

3. Secretary -- The duties of the Secretary shall be:

a. To record in detail all discussions and decisions pertaining to each case.

b. To keep a permanent record of all cases handled by the Honor Court in the Dean of Students' office.

c. To submit, in writing, to the President of the College and Academic Dean copies of the decisions of the Honor Court within forty-eight hours after the decision.

d. To post typed copies on the bulletin board (without the name of the individual involved) of all decisions of the Honor Court.

e. To report to the office of the Deans of Students the records of disciplinary action submitted to the Honor Court once a month from the Interdormitory Council and the Dormitory Councils.

D. Rights of the Accused

1. A student accused of violation of the Honor Code cannot be required to testify against himself. (This is not to be construed to mean that a student is not to report himself if he violates the Honor Code.)

2. An accused student has the right to hear the accuser face to face. (This right of the accused applies only to Honor Code Violations.)

E. Decisions -- Decisions of the Honor Court shall be made by a simple majority vote. Decisions involving suspension, expulsion and requirement to withdraw must be approved by the Administration of the College. The following are decisions that may be made by the Honor Court:

1. Suspension -- Suspension requires that the student leave the campus within twenty-four hours after the final decision is made and must not return during the specified length of time of the suspension. Suspension further means that at a specified future date the student is either eligible to return or eligible to apply for re-admission.

2. Expulsion -- Expulsion requires that the student leave the campus within twenty-four hours after the final decision is made and must not return. Expulsion is for an indefinite period of time.

3. Requirement to Withdraw -- Being asked to withdraw required that the student withdraw at the end of the given semester or at a specified time. He may at some future date, this being left to his own discretion, apply for re-admission.

4. Disciplinary Probation -- Disciplinary Probation means that a student may not represent the college in any activity for the specified time of the probation. Should another violation of regulations handled by the Honor Court occur, the student will automatically be suspended or expelled. When a student is placed on Disciplinary Probation his parents shall be notified by the Deans of Students.

5. Social Campus -- Social Campus requires that a student be restricted to the campus. The student may not date or enter any dormitory other than his own. Places other than Gaither Hall (for purposes of attending class, the Library, Church and Chapel) and Howerton Cafeteria will be considered off limits.

6. Such other decisions as the court may deem appropriate.

F. No member of the Honor Court shall sit in a case involving himself, his roommate, or a relative.

G. Meetings -- Meetings shall be held as often as necessary.

H. The Honor Court may turn over to the Administrative Committee any case occurring one week before or during the formal examination period at the end of each semester.

I. Replacement of Permanent Vacancies -- These vacancies are to be filled by the Executive Committee of the SGA. The Honor Court is to make recommendations to the Executive Committee. Such recommendations shall not be binding.

J. Quorum -- A quorum shall consist of seven members: a chairman, three students and three faculty members. In the event that only three students (exclusive of the chairman) are present, the faculty must also number three.

K. Right to Appeal -- Any student convicted by the Honor Court shall have the right to appeal to the Administrative Committee of the Faculty if he desires and does so within twenty-four hours after the decision is made.

Section 5
Interdormitory Council

A. Membership -- The Interdormitory Council shall be composed of all Dormitory Presidents, the President of the Day Student Council, the exofficio member of the Honor Court and two Administrative and/or faculty members.

1. Chairman -- To be one of the Dormitory Presidents, elected by the Interdorm Council immediately after spring installations of the newly elected officers.

2. Vice-Chairman -- To be one of the Dormitory Presidents, elected by the Interdorm Council immediately after spring installations of the newly elected officers.

3. Secretary -- To be one of the Dormitory Presidents, elected by the Interdorm Council immediately after spring installations of the newly elected officers.

4. Two administrative and/or faculty members to be appointed by the Interdorm Council with the approval of the administration. These members are to be nominated by the Executive Committee of the SGA and appointed immediately after spring installations of the newly elected officers.

B. Duties of the Interdorm Council:

1. To promote a high standard of excellence among the Dormitory Councils.
2. To promote a continuity of policies affecting dormitory life.
3. To hear evidence concerning and to take action on all cases concerning second offense drinking, gambling, the possession or use of firearms and explosives; and cases where more than one dormitory council is involved.
4. To present a monthly report to the Legislature reporting the number and types of cases handled by the Dormitory Councils and the Interdorm Council.
5. To review the Dormitory Council minutes at the first meeting of every month.

C. Duties of Officers:

1. Chairman -- The duties of the Chairman shall be:

   a. To call and preside over all meetings of the Interdorm Council.
   b. To notify all members of the Interdorm Council of the time and place of meetings.
   c. To appoint committees as deemed necessary.
   d. To see that all data is gathered relative to the case.
   e. To inform the student under consideration that he is to appear before the Interdorm Council.
   f. To report the decision of the Interdorm Council to the student.

2. Vice-Chairman -- The duties of the Vice-Chairman shall be:

   a. To perform all duties of the Chairman in his absence.
   b. To assist the Chairman in any way deemed necessary by the Chairman.

3. Secretary -- The duties of the Secretary shall be:

   a. To keep the minutes of all meetings of the Interdorm Council and post typed copies within twenty-four hours on the bulletin board following each meeting.

   b. To record in detail all discussions and decisions pretaining to each case.

c. To post typed copies on the bulletin board (of the respective dormitories, without the name of the individual involved) all decisions of the Interdorm Council.

d. To keep a permanent record of all cases handled by the Interdorm Council in the Dean of Students' Office.

e. To submit, in writing, to the President of the Honor Court all information and recommendations concerning cases referred by the Interdorm Council to the Honor Court. This is to be done within twenty-four hours after the case has been tried before the Council.

4. Bailiff -- The duties of the Bailiff shall be:

a. To lead the Council in prayer before each meeting.

b. To present witnesses to the Council.

c. To inform witnesses of their rights before the Council and administer the Honor Code Oath.

D. Rights of the Accused

1. A student being tried before the Interdorm Council cannot be required to testify against himself.

2. Any student convicted by the Interdorm Council shall have the right to appeal to the Honor Court if he desires and does so within twenty-four hours after the decision is made.

E. Decisions -- Decisions of the Interdorm Council shall be made by a simple majority vote. Members shall vote by secret ballot. The Interdorm Council may make recommendations to the Honor Court of suspension, expulsion, disciplinary probation, and requirement to withdraw. The following are disciplinary actions that may be taken by the Interdorm Council.

1. Social Campus -- Social Campus requires that a student be restricted to the campus. The student may not date or enter any dormitory other than his own. Places other than Gaither Hall (for purposes of attending class, the Library, Church and Chapel) and Howerton Cafeteria will be considered off limits.

2. Campus

a. A "Campus" requires that the student not leave the campus at any time during the specified length of time.

b. If a student breaks his campus, action will be taken by the Honor Court.

3. Restriction

A "Restriction" requires that the student not leave his dormitory or room and not date during the specified length of time except to go to classes, Chapel, official college functions, library, and meals.

4. Demerits

a. Demerits are given for violation of college and student government regulations and may be assigned by House Officers, with the right of appeal to the Dormitory Council and by Resident Counselors, with the right of appeal to the Dean of Students. Honor Court Officers and the Executive Officers of the SGA may recommend disciplinary action to the Dormitory Council or the Honor Court.

b. Each time a student accumulates 15 demerits it is automatically recorded on his citizenship record in the office of the Dean of Students and he receives a week's campus.

c. When a student accumulates 50 demerits in one semester he is automatically placed on disciplinary probation for at least the remainder of the semester and for not less than one month (See Section 4 of Article VII).

d. When 60 demerits have been received in one semester by a student, he is to be suspended for a minimum of two weeks. The exact length of the suspension is to be decided by the Honor Court, with the concurrence of the college administration.

5. Such other decisions as the Interdorm Council may deem appropriate.

F. No member of the Interdorm Council shall sit in a case involving himself, his roommate, or a relative.

G. The Interdorm Council may turn over to the Administrative Committee any cases occurring one week before or during the formal examination period at the end of each semester.

H. Quorum -- A quorum shall consist of a majority of the Dormitory Presidents exclusive of a Chairman, and the administrative and/or faculty members. The Student Activities' Director may be used as a substitute for an administrative and/or faculty member. The Secretary-Treasurer of the Dormitory Council shall substitute in the absence of a Dormitory President.

I. The Interdorm Council shall meet on the first Wednesday of every month at 8:15 p.m. and other times deemed necessary.

Section 6
Intermediary Council

A. Membership -- The Intermediary Council shall be composed of three members of the Honor Court (appointed by the Honor Court President), three members of the Interdormitory Council (appointed by the Chairman of the Interdormitory Council, and the President of the SGA presiding as Chairman.

B. Duties of the Intermediary Council -- The duties of the Intermediary Council shall be to determine the jurisdiction of cases in question, evaluate cases referred from the Honor Court regarding mishandling of cases, new evidence, clarification (arising from review) and explain to the lower courts their reasons for referral.

Section 7
Dormitory Council

A. Membership -- The Dormitory Council shall be composed of the President of the Dormitory and the Hall Counselors and Assistant Hall Counselors residing in that Dormitory. The Head Resident shall act as advisor (without vote).

B. Selection of Personnel:

1. Students interested in serving in any of the above mentioned positions must fill out the form provided for this purpose. From the information contained in the forms and other available data, the selection of the personnel will be made by the Dorm Presidents, Head Residents, the Deans of Students, and the President of the SGA and President elect.

2. The applicants chosen will be eligible to run for President of the dormitory. They will be nominated by separate polls for men and women.

3. Secretary-Treasurer -- To be elected within the Dorm Council by the Dorm Council.

4. Fire Marshall -- To be appointed by the Council from its own membership.

5. Social Chairman -- To be elected by the Council but not necessarily from its own membership.

6. Chaplain -- To be appointed by the Dormitory Council.

C. Duties of Dormitory Council -- The duties of the Dormitory Council shall be:

1. To hear evidence concerning and take action on minor questions of student conduct.

2. To hear appeals for demerits given by dormitory officers.

3. To review the assignment of demerits given by the dormitory officers.

4. To plan social and other kinds of activities for the dormitory.

5. To promote high dormitory morale.

D. Meetings -- The Dormitory Council shall meet once a week and more often if deemed necessary.

E. Quorum -- In the Dormitory Council a quorum shall consist of a three-fourths majority (excluding the President) of the membership of the Council.

F. Disciplinary Decisions -- The following are disciplinary actions that may be taken by the Dormitory Council: (See explanation under Interdormitory Council.)

1. Demerits

2. Social Campus

3. Campus

4. Restriction

5. Such other decisions as the Council may deem appropriate (with the exception of suspension, expulsion, requirement to withdraw and disciplinary probation).

6. Right to Appeal -- Any student placed on campus or restriction by a Dormitory Council shall have the right to appeal to the Interdorm Council if he makes the request within twenty-four hours after the decision is made.

G. Duties of Officers

1. President -- The duties of the President shall be:

a. To assume major responsibility for the entire dormitory. He will be responsible together with the Head Resident for the welfare of the members of the Dormitory of which he is President, and see that all rules and regulations of the College community are maintained and observed.

b. To call and preside over all Dormitory Council meetings and dormitory meetings.

c. To inform the student of any decisions of the Council affecting him.

d. To appoint committees within the dormitory whenever necessary.

e. To give demerits for violation of dormitory regulations.

f. To serve as a representative to the Student Legislature of the SGA.

g. To serve as a member of the Interdorm Council.

h. To plan and execute (in consultation with the Head Resident and Fire Marshall) all fire drills.

i. To be responsible for the closing of the dormitory at night.

2. Secretary-Treasurer -- The duties of the Secretary-Treasurer shall be:

a. To record all minutes of the meetings of the Dormitory Council and dormitory meetings and present typed copies of these to the President and Advisor (Resident Counselor) within forty-eight hours after the meeting.

b. To post typed copies of all action taken by the Dormitory Council within twenty-four hours.

c. To attend to all financial matters of the dormitory.

d. To keep a written record of all the finances of the dormitory.

e. To give demerits for violation of dormitory regulations.

f. To keep an accumulative list of all demerits and disciplinary action received by each person and report same to the President of the Honor Court and Chairman of the Interdorm Council on the first Monday of each month.

g. To assume all the duties of the President in his absence.

3. Hall Counselor -- The duties of the Hall Counselor shall be:

a. The Hall Counselor is head of the Council for his particular hall or floor and works under the supervision and guidance of the Dormitory Council. It will be his business to maintain all rules and regulations of his Dormitory per se, the Student Government Association and the College which includes the following:

1. To help keep order on his hall.

2. To give demerits for violation of dormitory regulations.

3. To help direct fire-drills.

4. To conduct hall meetings whenever necessary.

5. To serve as a member of the Dormitory Council.

b. The Hall Counselor will be expected to exert a positive attitude and influence on the entire dorm but especially his own hall and to help create cooperative resident hall living and cooperation with the College Community generally.

c. The Hall Counselor will serve as a student counselor and when the occasion warrants notify the Dorm President and the Deans of Students about students who need special assistance in their studies or citizenship.

d. At the end of each four weeks, each Hall Counselor will provide a written report of conditions on his floor to the Dorm President, Head Resident, and Deans of Students. The necessary forms will be provided by the Deans of Students for this purpose.

e. The Hall Counselor will assist the Head Resident in the inspection of rooms and will serve as host at the desk for six hours each week at a time agreed upon by the Head Resident and the President of the dormitory.

f. In case of illness or injury, the Hall Counselor will be responsible for contacting the Head Resident and in his absence the Infirmary.

g. In case of emergencies the Hall Counselor is the head officer on his floor.

h. The Hall Counselor will hold membership on the Social Standards Committee for the dormitory.

i. The Hall Counselor will work with the Assistant Hall Counselors, President, and Head Resident in planning social events for his floor and cooperate with the Social Chairman and the above in helping with social events involving the entire dormitory.

4. Assistant Hall Counselor -- The duties of the Assistant Hall Counselor shall be:

a. His duty is to work in cooperation with the Hall Counselor in all of the areas of his responsibility, which includes the following:

1. It is his special responsibility to see that an atmosphere of quiet is maintained on the hall during study and quiet hours.

2. To give demerits for violation of dormitory regulations.

3. To help direct fire drills.

4. To assume all the duties of the Hall Counselor in his absence.

5. To serve six hours a week as host at the dormitory desk.

6. To serve as a member of the Dormitory Council.

H. Council Positions -- The following are positions to be filled on the Dormitory Council.

a. Each Woman's Dormitory will have a Head Resident, a Student President and sufficient Hall Counselors to supervise each floor of the Dormitory. In addition to be above there shall be two Assistant Hall Counselors on each floor who shall serve as associates to the Hall Counselor.

b. Each Man's Dormitory will have a Student President and sufficient Hall Counselors to supervise each floor of the dormitory. The dormitory may also have a Head Resident.

I. Qualifications -- The following shall serve as qualifications for Dormitory Council positions.

a. Applicants must be of good character and in harmony with the purposes and ideals of the College.

b. The applicant must be able to assume responsibility, discharge the same, and be able to work with other people. It is expected that the applicants will have a genuine love and concern for people and especially for those for whom they are responsible. Grades will be considered heavily.

J. Removal from Office:

1. Upon sufficient grounds of incompetency, neglect of duty or general negativism, the President of the Dormitory may be removed from office by action of the President of the SGA, a committee of three appointed by him in consultation with the Deans of Students and the Head Resident.

2. The Hall Counselor or Assistant Hall Counselor may be removed from office through the recommendations of the Head Resident, the Dorm President, and the Deans of Students.

3. An appeal may be made by the officer removed to the Honor Court.

4. Vacancies occurring during the year will be filled by sophomores or freshmen applying for the position.

Section 8
Day Student Council

A. Officers
   1. President -- A day student to be elected in the spring from the rising sophomore class by the day student body.

   2. Secretary-Treasurer -- A day student to be elected in the spring from the rising sophomore class by the day student body.

   3. Two Dormitory President Representatives, one man and one woman, to be appointed by the Executive Committee of the SGA with the approval of the Deans of Students.

   4. Two Day Student Representatives -- To be appointed by the President of Day Student Council after approval of Executive Committee of SGA and consultation with the Deans of Students.

   5. Advisor -- A member of the faculty (without vote) to be elected in the spring by the day student body.

B. Duties of the Day Student Council
   1. To hear evidence concerning and take action on minor questions of day student conduct.

   2. To hear appeals for disciplinary action given by Day Student officers.

   3. To review the assignment of disciplinary action given by the Day Student officers.

   4. To plan social and other kinds of activities for the Day Student.

   5. To promote high day student morale.

C. Duties of the officers
   1. President -- The duties of the president shall be:

      a. To call and preside over all Day Student Council meetings, and all day student body meetings.

      b. To inform the student of any decision of the Council affecting him.

      c. To appoint committees from the Day Student Representatives of the day student body whenever necessary.

      d. To appoint the two Day Student Representatives of the Day Student Council in accordance with procedures outlined in (A) of this section.

      e. To serve on Student Legislature SGA.

f. To serve as a member of the Interdorm Council.

g. To inform all members of the Day Student Council of the time and place of all meetings.

h. To gather any information pertinent to a case handled by the Day Student Council.

i. To give demerits for violation of regulations.

2. Secretary-Treasurer -- The duties of the Secretary-Treasurer shall be:

a. To record all minutes of the meetings of the Day Student Council and Day Student body meetings and present typed copies of these to the President and Advisor within forty-eight hours after the meeting.

b. To post typed copies of all action taken by the Day Student Council within twenty-four hours.

c. To attend to all financial matters of the Day Student Council.

d. To keep a written record of all the finances of the Day Student Council.

e. To assume all the duties of the President in his absence.

f. To give demerits for violations of regulations.

3. Two Dormitory Presidents, one man and one woman -- The duties of the two Dormitory Presidents shall be:

a. To attend all Day Student Council meetings.

b. To keep the Day Student Council constantly informed on all matters of resident students life that may aid the Day Student Council in any decisions or social planning.

c. To give demerits for violation of regulation.

4. Two Day Student Representatives -- The duties of the two Day Student Representatives shall be:

a. To serve on and attend all meetings of the Day Student Council.

b. To act as coordinators for the Asheville-Black Mountain Districts.

c. May attend meetings of the Student Government Association Legislature without a vote.

5. Advisor -- The advisor shall plan with and advise all the officers of the Day Student Council.

D. Meetings -- The Day Student Council shall meet once a month and more often if deemed necessary.

E. Quorum -- In the Day Student Council a quorum shall consist of a chairman and three other members of the council.

F. Disciplinary Decisions -- The following are disciplinary actions that may be taken by the Council.

1. Demerits -- (Upon the accumulation of 15 demerits, a day student is to be required to do a minimum of three hours of work, such work to be assigned by the Day Student Council).

2. Such other decisions as the Council may deem appropriate (with the exception of suspension, expulsion, requirement to withdraw and disciplinary probation).

G. Right to Appeal -- Any day student on whom disciplinary action has been taken shall have the right to appeal to the Interdorm Council if he makes the request within twenth-four hours after the decision of the Council is made.

Article VIII -- Nominations and Elections
Section 1
Spring Elections

Elections shall be held in the spring for the following positions:

Position	Group Electing	Groups Nominating
President of SGA	Student Body	Nominating Committee & Student Body
Vice-President of SGA	Student Body	Nominating Committee & Student Body
Secretary-Treasurer of SGA	Student Body	Nominating Committee & Student Body
President of Honor Court	Student Body	Nominating Committee & Student Body
Vice-President of Honor Court	Student Body	Nominating Committee & Student Body
Secretary of Honor Court	Student Body	Nominating Committee & Student Body
President of Dormitories	Respective Dorms	Personnel Committee
Secretary-Treasurer of the Dormitories	Respective Dorm Councils	Respective Dorm Councils

Section 2
Fall Elections

Following mid-term grades, elections shall be held in the fall for the following positions:

Position	Group Electing	Groups Nominating
President of Freshman Class	Freshman Class	Nominating Committee & Freshman Class
Vice-President of Freshman Class	Freshman Class	Nominating Committee & Freshman Class
Freshman Representatives to the Student Legislature (2)	Freshman Class	Nominating Committee & Freshman Class
Freshman Representatives to the Honor Court (2)	Freshman Class	Nominating Committee Freshman Class
Dormitory Representatives to the Student Legislature -- May be a Freshman or Sophomore	Respective Dorms	Respective Dormitories

Section 3
Method of Nominations

A. Election Committee -- The members of the Election Committee shall be a Chairman (Vice-President of the SGA) and a minimum of four members of the student body who are not members of the Student Legislature appointed by the Executive Committee of the SGA. The duties of this committee shall be to supervise, organize and count votes for all elections and nominations throughout the year. This committee shall inform the student body of the qualifications for each office and determine that all nominees are qualified at least three days prior to the voting day.

B. Nominating Committee of the SGA -- The Nominating Committee shall be composed of the following:

President of the SGA
Vice-President of the SGA
Secretary-Treasurer of the SGA
President of the Honor Court

The duties of this committee shall be to nominate two candidates for each of the following SGA offices:

President of the SGA
Vice-President of the SGA
Secretary-Treasurer of the SGA
President of the Honor Court
Vice-President of the Honor Court
Secretary of the Honor Court
President of the Freshman Class
Vice-President of the Freshman Class
Freshman Representatives to the Student Legislature
Freshman Representatives to the Honor Court

A person may be nominated for more than one office. This slate shall be posted prior to the student poll.

C. Student Poll -- The student poll for the officers listed in Section 4 of this Article shall be taken after the slate drawn up by the Nominating Committee has been posted. Members of the student body may make two additional nominations by poll for the slated offices making the maximum total of four nominations for each office. The student poll shall be taken by secret ballot and shall be taken in the place designated by the Elections Committee. The two students having the highest number of votes for a specific office shall be designated as poll nominees for that office. In the event two or more should tie for the second highest number of votes all those receiving the second highest number of votes shall run for the offices even though the total running may exceed four.

Section 4
Qualifications

A. To be eligible to serve as President of Student Government Association, or president of the Honor Court, a student must be registered for a minimum of 12 semester hours for the preceding and current semester and must have at the time of election and maintain thereafter, an overall 2.00 average (Grades to be used in determining the average will be final semester grades).
To be eligible to serve on the Student Legislature or Honor Court a student must be registered for a minimum of 12 semester hours for the preceding and current semester and must have at the time of election and maintain thereafter, an overall 1.5 average (Grades to be used in determining the average will be final semester grades). In addition, both the officers mentioned above and members of the Student Legislature and Honor Court must not have been, nor in the future be convicted of an Honor Code Violation and must have a good citizenship record. Failure to uphold these qualifications will require that the officer relinquish his office immediatel

B. Presidents of all other organizations and clubs (those not serving on the Student Legislature) must be registered for a minimum of 12 semester hours for the preceding and current semester and must have at the time of election and maintain thereafter, an overall 1.5 average.

C. First semester freshmen must be making C or better in 12 semester hours of work when mid-term notices are given in order to be eligible for election to any office.

Section 5
Voting Prodedures

In order to win an election a candidate must obtain a majority vote. A majority vote is any vote over half the number of votes cast, ignoring blanks. If no candidate receives a majority in the primary voting, a run-off vote between the two candidates receiving the vote closest to the majority shall be held to determine the winner.

The following prodedures will be observed in all voting:

1. Voting for all offices under the SGA shall be by secret ballot.

2. The Elections Committee shall tabulate the votes.

3. All voting must take place at the place designated by the Elections Committee.

4. Not less than two nominees shall run for each office. When all but one of the nominees have been eliminated, because of previous elections or withdrawal, the Nominating Committee shall

submit the name of the student with the next highest number of votes cast on the student poll. When no nominees remain because of previous elections or withdrawal, the Nominating Committee shall submit the names of the two students with the next highest number of votes cast on the student poll.

Section 6
Order of Elections

A. Spring Election -- Elections in the spring for all SGA officers and other organizations shall take place during the month of March.

The following order shall be followed for Spring Elections:

ELECTION 1

President of SGA President of Honor Court	These officers are to be elected at the first election.

ELECTION 2

Vice-President of SGA Secretary-Treasurer of SGA Vice-President of the Honor Court Secretary of the Honor Court	These officers are to be elected at the second election.

ELECTION 3

Presidents of the Dormitories President of the Sophomore Class Day Student Representative to the Student Legislature Chairman of Social Activities	These officers are to be elected at the third election.

ELECTION 4

Vice-president of the Sophomore Class Secretary-Treasurers of Dormitories Presidents and officers of all other clubs and organizations	These officers are to be elected at the fourth election.

B. Fall Elections -- Fall elections shall be held within two weeks after fall semester mid-term grade reports are out.

Article IX
Point System for Student Officials

The maximum number of points that one student may have is 16.

Points	Office
14	President of SGA President of SCA President of Honor Court
12	President -- All dormitories President -- Day Student Council Editor -- Cavalier

12	Editor -- Sun Dial Vice-President -- SGA Vice-President -- Honor Court Secretary-Treasurer -- SGA Secretary -- Honor Court
10	President -- Freshman Class President -- Sophomore Class Representatives -- Legislature Assistant Editor -- Cavalier Assistant Editor -- Sun Dial Chairman of Social Activities Freshman Representatives -- Honor Court
8	Vice-President -- SGA Secretary -- SGA Treasurer -- SGA Secretary-Treasurer -- Dormitories Secretary-Treasurer -- Day Student Council
6	Vice-President -- Sophomore Class Vice-President -- Freshman Class Chairman -- Handbook Committee Dormitory Representatives to Student Legislature Day Student Representatives to Student Legislature
4	President -- All recognized clubs and organizations
2	All other officers of clubs Hall Counselors Assistant Hall Counselors

Article X
Installation

A. At an installation service each newly elected officer serving on the Student Legislature shall take the following pledge:

> Trusting in the Lord Jesus Christ,
> I pledge myself (officer), to uphold
> the constitution of the Student Government
> Association, to lend full support to the
> maintaining of high ideals in self-government,
> to discharge to the best of my ability those
> duties assigned to my office, and to uphold
> and promote the true spirit of Montreat-
> Anderson College in ever phase of campus life.

B. Installation for all officers of the SGA shall be held within two school weeks following the last election.

C. The planning of the installation service shall be the responsibility of the Executive Officers of the SGA.

Article XI
Removal From Office

In the event that twenty-five per cent of the electing body consider an officer incompetent or incapable of fulfilling the SGA office he holds, these students may present to the Student Legislature a signed petition impeaching that officer. When such petition is presented, a committee shall be formed of all members of the Student Legislature and the Honor Court. Each member has one vote. A vote of two-thirds of this body and the approval of the Administrative Committee shall be required for removal from office. (This procedure is applicable to dormitory officers, also.)

Removal from office due to academic or citizenship records shall be done according to Article VIII, Section 4.

Article XII
Amendments
Section 1

An amendment to this constitution may be proposed by Student Legislature upon majority approval of its membership or by any member of the student body who presents the proposal signed by five percent of the members of the student body.

Section 2

A proposed amendment must be posted by the Secretary of the SGA for at least one week after its presentation to the student body before it may be voted on.

Section 3

Upon approval of a two-thirds majority of the student body the proposed amendment shall become part of the constitution.

Article XIII
Parliamentary Law

Roberts Rules of Order shall serve as the official parliamentary law and guide.

REGULATIONS OF THE COLLEGE

It is expected that every student will live in harmony with the spirit and according to the regulations of the college. Violation of college regulations or case referred to the administration will be examined by the Honor Court of the Student Government Association and penalties will be assigned, or the case may be referred to the Administration. Students are expected to uphold all student government and administrative rules.

The college reserves the right to ask for the withdrawal at any time of any student who refuses to adjust to these standards or who harmfully influences another student.

CLASS ATTENDANCE

1. A student may have one unexcused absence for each credit hour of the course as stated in the catalog.
   Exceptions: A. No unexcused absence is allowed from a test announced as much as a week ahead.

   B. Attendance regulations for labs, Physical Education activity courses and chorus are at the discretion of the instructor, who will inform the student and the Dean of the Faculty, in writing at the beginning of each semester, of the practice to be followed.

2. Absences are counted from the opening day of classes.

3. Absences will be excused only upon presentation to the instructor of an official slip signed by one of the Deans. (Absences due to illness, official representation of the College, death or marriage in the immediate family, or special circumstances so stated by the Dean, will constitute excused absences.)

4. Absence for any reason (excused or unexcused) in excess of
   4 for a 1-hour course,
   7 for a 2-hour course,
   10 for a 3-hour course, and
   14 for a 4-hour course
   will result in an automatic F on the course and official dropping of the course. The grade and dropping of the courses may be appealed to the Faculty Committee on Absences, by either the student or instructor. When, because of absences, a student is carrying less than 12 hours he shall be required to leave the college, subject to the Administrative Committee. Students who wish to have an absence excused must make the necessary arrangements within one week of the date when they return to college after having been absent. If arrangements are not made within one week, the absence will be officially regarded as an unexcused absence and it will be impossible to secure an excuse for it.

5. If a student has more than the allowed number of unexcused absences, his semester grade may be lowered 2 points for each excessive unexcused absence.

6. Second semester sophomores with an overall 4.00 average may have absences limited only by 1A and B and 4 above.

POINT AVERAGE

1. Quality points are assigned according to the following system:

   1 Semester hour with a grade of A counts 4 points.
   1 Semester hour with a grade of B counts 3 points.
   1 Semester hour with a grade of C counts 2 points.
   1 Semester hour with a grade of D counts 1 point.
   1 Semester hour with a grade of F counts 0 points.

2. Quality point average is determined by dividing the number of quality points by the number of semester hours attempted. For example: 3 semester hours of B (9 quality points), 6 semester hours of C (12 quality points), c semester hours of D (3 quality points), and 3 semester hours of F (0 quality points) gives a quality point average (QPA) of 1.6.

GRADING PERIODS

1. Official grades, to be recorded on the permanent record of the student, are issued at the end of each semester.

2. At mid-semester the faculty reports the grades of all students making D or F at that point in the semester. Unless a report is made, a student is assume to be making a grade of C or higher.

ELIGIBILITY TO CONTINUE IN COLLEGE (Action by Administrative Committee)

1. To be eligible to remain in college after his first semester of work at Montreat-Anderson College, a student must make a quality point average of at least 1.12, must pass at least nine hours of academic work, and must make at least a 'C' in at least one two to four hour credit course during the semester.

2. To be eligible to remain in college after his second semester of work at Montreat-Anderson College, a student's quality point average for that semester must be at least 1.[illegible], he must have passed at least nine hours of academic work during the semester, and he must have made at least a 'C' in at least one two to four credit hour course during the semester.

3. To be eligible to remain in college after his third semester at Montreat-Anderson College, a student's quality point average for that semester must be at least 1.5 and he must have passed at least nine hours of academic work during the semester.

4. In the event of a student's returning after the fourth semester, his quality point average for that semester must be at least 1.5 and he must have passed at least 9 hours of academic work.

EXTRA CURRICULAR PARTICIPATION

1. Eligibility for holding major offices (See SGA Constitution, Article VIII, Section 4A, B and C)

2. To represent the college as a delegate to a convention, as a speaker, as a soloist, as a member of a quartet, as taking a lead part in a dramatic production, a student must be registered in courses involving 12 or more semester hours and have at least an overall C average (2.0 grade point average).

3. To be eligible to represent the college in intercollegiate sports, in choral groups, or in any public performance off campus, a student must have passed at least 10 hours of college work with a grade point index of 1.5.

4. For first semester Freshmen there will be no restriction until mid-term notices are given. Any first semester Freshman who fails to be making C or better on at least 9 hours of work will not be permitted to represent the college in any contest or public performance.

5. For participation in other activities such as intramural sports, on campus club programs or club activities which do not conflict with the student's class schedule, there will be no eligibility requirements.

CHEATING, STEALING AND LYING (Action taken by Honor Court)

1. Under the Honor Code, you are on your honor not to cheat, steal or lie and if you see another student doing so, you are on your honor to report him to the Honor Court. (See the statements on the System, the Honor Code and the Honor Pledge on pages 5 and 6 of this handbook and Article VII, Section 3 of the SGA Constitution.)

2. The Honor System at Montreat-Anderson College is an integral and central aspect of life in this community. Certainly it is commonly recognized that lying, cheating and stealing are wrong and their opposites are right. This applies particularly in the area of academic honesty and integrity. This college takes the position that any time a student hands in work or does any work on which he puts his name such work should be strictly his own. He is, in fact, saying that it is his own when he signs his name to it. The conviction is here affirmed that any form of using material which is not authorized in taking any kind of test, whether it affects the student's grade or not, writing a paper, answering study questions or doing any other assigned work to which a student attaches his name must be regarded as cheating.

In summary, the following general guidelines regarding academic honesty apply:

> Each student's work shall be the product of his own effort. Appropriate acknowledgment of the work of others must be given when it is incorporated into the writing of a paper or assignment.
> Collaboration in the preparation of written work and preparation for tests may take place only to the extent approved by the instructor.

3. Violation of the Honor Code is a major offense. Such cases will be handled by the Honor Court and may, upon recommendation of the Honor Court and concurrence of the College Administration, result in suspension, expulsion, requirement to withdraw or disciplinary probation. (See Article VII, Section 4E of the SGA Constitution.)

RESPECT FOR PROPERTY (Action by Interdormitory Council)

1. There are privately owned cottages at Montreat and buildings owned by Boards and Agencies of the General Assembly. Students are expected to respect the property rights of others. Any student found guilty of trespassing will be subject to disciplinary action.

2. Each student residing in a college dormitory will be required to make a $20 deposit toward any damages occurring during his stay in the dormitory. If any damages occur to the interior of his room, the repair cost will be taken directly out of his deposit. When damage is done to any part of the dormitory other than the interior of the student's room, the person(s) responsible for the damage will be required to pay the damage. If it cannot be determined who is responsible, the cost of the repairs will be taken from the corporate fund of all students on the hall or the residence unit involved. Any balance remaining at the end of the year will be refunded to the student. If the $20 is not sufficient, additional charges will be made.

3. Any student found guilty of vandalism will be required to pay for all property damage he has caused. In addition, he will be required to pay a fine equal to one-half cost of the damage but not less than $5 and will be placed on disciplinary probation for the remainder of the semester in which the offense occurs, or one month whichever is longer. Parents may be notified at the discretion of the administration.

RESTRICTED or OFF LIMITS AREAS ON CAMPUS (Action by Interdormitory Council)

1. Women Students

   a. Women students are not to be in the men's dormitories or in the immediate vicinity of the men's dormitories.

   b. The following are times at which women students may enter men's dormitories.
      1. New Hall or Howerton as guests of the Resident Counselor when the Resident Counselor is present.
      2. Occasions officially designated as "Open House".
      3. Planned and chaperoned parties cleared through the Dean of Students' office.

2. Men Students

   a. Proper entrances for men for the Women's dormitories are through the front doors leading to the lobbies.
   b. Men are not to be in the immediate areas around the Women's dormitories.

ATTENDANCE AT RELIGIOUS AND GENERAL FUNCTIONS
(Action by Office of Dean of Students)

1. Students are urged to attend regularly the church of their choice, Sunday evening vesper services and prayer meeting. No meeting of required attendance are to be scheduled at the time of the weekly Wednesday night prayer meeting (7:15 p.m. - 8:00 p.m.).

2. As a part of the Montreat-Anderson College way of life, all resident students shall attend the following:

   a. Chapel services (each Friday)
   b. Sunday morning worship
   c. College convocations (each Tuesday)
   d. Official college functions (occasionally as announced)
   e. Student Government Association meeting (each Thursday)

3. Day students shall be present at official college functions, and must attend chapel and college convocations when they are on campus for a second or third period class.

4. Each student is allowed three unexcused absences per semester from Sunday morning worship and a total of six unexcused absences from chapel, college convocations, and official college functions combined.

5. The penalty for the first unexcused absence beyond the number allowed is a campus for one week; for a second, it is suspension from college or some equivalent penalty arrived at by the Deans of Students.

6. It will be the responsibility of the Dean of Students' office to keep a record of attendance at chapel, Sunday morning worship, college convocations and official college functions, and to provide for excuses when they are warranted.

ORIENTATION
(Action by Office of Dean of Students)

1. During the first four to six weeks, an orientation program is provided for all students. The purpose of the orientation program is to acquaint new students with the philosophy, policies and regulations of the college together with the development of increased proficiency in study skills.

2. New students who are absent from required orientation sessions without a valid excuse approved by the Dean of Students will be charged with one convocation cut for each session missed.

GENERAL BEHAVIOR (Action by Interdormitory Council or Honor Court)

1. The college reserves the right to exclude from the college any student whose character and morals are not consistent with the ideals of the college, or whose influence is detrimental to the spirit of the college.

2. The behavior of any member of the student body of the college reflects upon the student body and the college as a whole. For this reason, the college requires that students conduct themselves at all times in such a way as not to discredit or disparage the good names of the student body and the college. Behavior unbecoming to the standards of Montreat-Anderson College will be reviewed for suspension or dismissal or other action deemed necessary by the Honor Court.

ALCOHOLIC BEVERAGES (Action by Interdormitory Council).

1. Montreat-Anderson College is opposed as a matter of principle to the use of alcoholic beverages by students.

2. The possessing, drinking or being under the influence of alcoholic beverages is strictly forbidden in the Montreat area. (This area is defined as the territory within a fifty mile radius of Montreat.)

3. Students are responsible for seeing that their dates abide by this regulation.

4. The use of alcoholic beverages is prohibited to students while attending any off campus event sponsored entirely or in part by the college.

5. When a resident student is with his or her parents the responsibility temporarily vested in the college returns to the parents.

6. When a student returns to the college after having been home, as for any other reason, the above rules and regulations automatically apply. When dating a resident student of the college or when attending any off-campus event sponsored entirely or in part by the college the fifty mile rule applies.

7. The above regulations apply equally to day students when they are on the Montreat-Anderson College campus, when they are dating a resident student or attending any off-campus event sponsored entirely or in part by the college.

8. Day students are reminded of the College regulations concerning the general behavior of Montreat-Anderson College students.

GAMBLING (Action by Interdormitory Council)

Students are forbidden from gambling.

HAZING (Action by Interdormitory Council)

Any type of physical or verbal punishment, humiliation, or intimidation by any student of another is forbidden.

FIREARMS AND EXPLOSIVES(Action by Honor Court)

The possession of firearms (except in accordance with administrative regulations governing the Concervation Club), firecrackers or explosives of any kind is prohibited on the campus. Any student found guilty of possessing or firing them will be disciplined by the Honor Court.

The parents or guardian of the student may be notified by the Dean of Students that action has been taken and that any reoccurrence of this offense will make the student liable to suspension or dismissal.

NEW ORGANIZATIONS (Action by Administrative Committee)

The College does not approve of secret organizations, social fraternities or sororities of any kind or of special groups whose membership is limited other than by interest.

New organizations (i.e., one not included in the list in Clubs and Organizations) may be authorized only by the Administrative Committee, to whom a written statement of purpose and procedure must be presented. The Administrative Committee will appoint a sponsor after consultation with the students involved, if the organization is approved.

SWIMMING AND SUNBATHING (Action by Office of Dean of Students)

1. No swimming or ice skating is allowed in Lake Susan at any time unless a qualified life guard appointed by the Director of Physical Education is on duty. Throwing or pushing anyone into Lake Susan is strictly prohibited.

2. Sunbathing for women is permitted only at such places as specified by the Deans of Students and is not permitted on Sunday.

RELATIONS BETWEEN THE SEXES (Action by Social Standards Comm. in Dorms)

It is recognized that sex is one of the most powerful and creative aspects of the human nature God has given us. Believing that understanding sex and learning to discipline oneself so as to control rather than be controlled by this basic drive is a fundamental element in development into mature manhood or womanhood, the college has a deep concern for students' attitudes and behavior in this regard. The college's purpose in expressing this concern is to use its influence to help students develop the self-discipline and self-control which characterize responsible full manhood and womanhood. Recongnition of the value and worth of others as well as oneself, as persons which refuse to exploit human nature, including sex, for the fleeting satisfactions of the moment. The sexual relationship, within marriage only, may be the means through which the deepest human relationship is experienced.

Although it is recognized that public display of affection can at times be genuine and meaningful, excessive display of affection can be offensive. Out of a concern for the reputation of the college, and a concern for the total public atmosphere and spirit in which we live, the college requires the students' cooperation in avoiding those forms of public and private expression of affection which can legitimately be regarded as being excessive or in bad taste.

It is obvious that the line between excessive and acceptable, between good and bad taste in this regard is not always easy to define; nonetheless, some guidance is needed in the area of relations between the sexes. Our attitudes about this critical area of life can have tremendously important negative or positive implications for our development as persons. Therefore the Student Government Association, in cooperation with the Deans of Students, is expected to establish guidelines and to recommend procedures to implement this regulation.

MARRIAGE (Action by the Administrative Committee)

Students who marry during the college year without notifying the Administration will be subject to dismissal.

REGARDING GUESTS (Action by the Deans of Students)

Overnight visitors and student guests are welcome in the dormitories on Fridays and Saturdays only, and immediately upon arrival they will be

expected to indicate their presence, and anticipated lenth of their visit and their place of residence to the Head Resident, House President and Deans of Students.

Arrangements for visiting the College should be made at least one week in advance where possible. Overnight guests will be charged at the rate of $2.00 per night and will be expected to pay for their meals.

Guests will be expected to abide by the rules of the College. When they fail to do so, hospitality will be withheld for a specified period of time.

LIVING OFF CAMPUS (Action by the Administrative Committee)

All regular students are required to register as dormitory residents unless they are commuting students living in their own home.

SUPERVISION OF PARTIES (Action by Office of Dean of Students)

All forms of mixed unchaperoned parties are strictly prohibited. All chaperoned parties must be approved through the office of the Dean of Students.

REGARDING STUDENT AUTOMOBILES, ETC. (Action by Office of Dean of Students)

All student automobiles or other motorized vehicles (whether operated by resident or day students) must be registered in the Dean of Students Office. Upon completion of the forms, the student will be issued the necessary operating permit. Vehicles without this permit will be considered illegal and removed from the premises at the owner"s risk.

In issuing a student permit, the College reserves the right and the student agrees to allow his car to be searched by the Montreat Police, Dormitory President or any other authorized officer of the College. Refusal to allow a car search will result in the revocation of the student's right to operate a car on campus.

1. Entering Freshmen are not permitted to have cars in their possession during the first semester except under unusual circumstances and with the approval of the Dean of Students. Provided that a freshman has a 2.0 average for the first semester, if he receives permission from the Dean of Students before bringing the car on campus, he may have a car the second semester.

2. Sophomores with a 2.0 overall average and a good citizenship record may have cars on campus provided they secure permission from the Dean of Students.

3. Veterans, reservists who need cars to meet military obligations, transfer students, second year students of Montreat-Anderson College and those with extreme hardship cases, each with a good citizenship record and not more than one "D and no "F" at the first nine weeks grading period, may have cars on campus provided they secure

permission from the Dean of Students.

4. Any student found guilty of violating traffic regulations in Montreat will be subject to having his car permission revoked.

5. No one who receives financial aid other than a work scholarship will be permitted to have a car on campus. Violation will result in loss of financial aid.

6. Averages of all students having cars on campus will be reviewed at the end of the first semester.

7. Students who need cars to meet off campus work or other types of obligations and who have good citizenship records may have restricted use of cars as authorized by the Dean of Students before academic requirements have been met.

8. All students having cars on the campus are required to register their cars in the Dean of Students' office.

PARKING

Due to the large number of Faculty and Staff cars that must be parked daily, various areas around Gaither are reserved specifically for them. Students may park in the area adjacent to the cafeteria. The necessary guides will be found on the bulletin boards. Failure to observe the parking regulations will result in either revocation of the student permit or a fine or both.

STUDENT GOVERNMENT REGULATIONS

I General

These regulations are based on the assumption that most student behavior in college is governed by the good judgment and common sense of the student. The following regulations are intended to provide the minimum regulations necessary for successful community life and to give each student maximum opportunity for successful adjustment to college life.

A. Number of weekends allowed away from college

1. During the first six weeks of the orientation period at the beginning of the college year, Freshmen are not allowed weekend permissions.

2. After the first six weeks of the orientation period, students may use their discretion in choosing the number of weekends away from the campus.

3. All students having weekend permissions are required to return to the campus and sign in not later than 11:00 p.m. on Sunday night.

B. Damage to college property (See college Regulations, Respect for Property)

1. Resident students are held responsible for any damage to their room or dormitory, and damage charges will be made to the occupant involved.

2. All students are responsible for college property and will be held accountable.

C. Meetings.

1. Before a class meeting can be held and any action taken, a quorum of the class must be present.

2. All meetings must be conducted by parlimentary procedure

3. Because of the importance of full student participation and the difficulty of group planning with only partial membership present, attendance will be required for the following:

   a. Student Body Meetings (3 demerits for each absence)
   b. Hall Courts (2 demerits for each absence)
   c. Class Meetings (3 demerits for each absence)
   d. House Meetings (Maximum of 5 demerits)

4. An excuse for absence from the above meeting must be obtained from the respective president before the meeting.

D. Explanation of the Disciplinary System
(See Constitution of SGA under Honor Court and Interdormitory Council.)

E. Delegation of Responsibility by Student Government

a. The officers of the SGA, as well as the other students, have come to college primarily to acquire an education.

b. For this reason the Dormitory Councils, the Interdormitory Council, and the Honor Court may turn over to the Administration any disciplinary case serious enough to require a trial, should the case arise within the week before or during the formal examination period at the end of each semester.

F. Recording of Disciplinary Action

a. The first Monday of each month, the Secretary-Treasurer in the respective dormitories is to report the assigned campuses, restrictions and demerits to the president of the Honor Court who in turn is to report these to the Honor Court. The Secretary of the Honor Court is to report these to the office of the Dean of Students for recording.

b. The policy for recording disciplinary action on permanent records is determined by the administration of the college.

G. Telephones

1. No dormitory-to dormitory calls may be made from 7:30-10:00 p.m. or after 11:15 p.m.

2. All calls, except for long distance, are not to exceed 10 minutes.

3. Demerits are to be given for infringements of telephone regulations.

H. Dormitory Guests
(See Regulations of the College.)

I. Dormitory Organization
(See Constitution of the SGA under Dormitory Council.)

J. Dress Regulations Pertaining to Men and Women Students

The Student Government Association does not feel that it should regulate individual modes of dress. Reasonable discretion in clothing and appearance is expected of all students.

1. Shorts may not be worn to any class except Physical Education, nor may they be worn any place in Gaither.

2. Shorts may be worn underneath a full length raincoat in the cafeteria.

3. Weather permitting, students may go barefoot on campus with the exception of classes, Gaither and the cafeteria.

4. Men students must wear coats and ties to all official college functions, and they should wear them to the Sunday noon meal.

5. Shirt tails must be tucked in while in class, Gaither and the cafeteria.

6. After 6:10 p.m., students participating in intramurals or any other specific Physical Education Activity may enter the cafeteria as dressed, providing they follow basic standards of cleanliness.

7. On Saturday, shorts may be worn in the cafeteria to the noon and evening meals.

8. These regulations will be posted so that all who use the facilities of Howerton Cafeteria may observe them.

II. Student Government Regulations for Men Students

A. Dormitory Living

1. Dormitories are to be reasonably quiet at all times; very quiet during study hours 7:30-10:00 p.m. Monday through Friday and after 11:15 at night.

2. Dormitory Rooms

a. Dormitory rooms are homes away from home and must be cleaned thoroughly once a week and kept neat and tidy at all times. There will be a thorough room inspection once a week.

b. A room which has not been thoroughly cleaned will be assigned demerits.

c. Rooms must be left clean at the beginning of vacations and at the end of the year when students check out. Failure to do so will mean a charge deducted from the damage fee.

d. Nails, thumbtacks, screws, hooks, pins, hangers, etc. may not be driven into the walls or woodwork. Masking tape is permitted.

e. No pets of any kind are permitted in any part of the residence hall.

f. "Do not Distrub" signs are to be respected and failure to do so will result in assignment of demerits.

B. Signing In and Out

1. All over-night departures from campus are to be signed for in the dormitories. Slips will be turned into the office of the Dean of Students by the House President.

2. Three demerits will be given for each failure to sign in or out and for failure to file information.

3. False information or failure to sign out for over-night departure will result in referral of the case to the Honor Court.

C. Visiting in Women's Dormitories -- Men are to observe regulations for visiting hours in women's dormitories. Proper entrances for men are through the front doors leading to the lobbies.

1. The lobbies in the women's dormitories are open to men from 11:30 a.m. to 11:55 p.m. and on Sunday 12 noon to 10:55 p.m. Exception is made when dates wish to meet women students for church on Sunday morning.

D. Smoking -- Montreat-Anderson College discourages smoking by students as a possible health hazard. Men students are prohibited from smoking in Gaither Hall, with the exception of the bulletin board room and in offices when permission has been given by the faculty member in charge.

III. Student Government Regulations for Women

See Booklet: Guide for Resident Women.

GENERAL INFORMATION

ASHEVILLE COMMUNITY CONCERTS and ASHEVILLE COMMUNITY THEATRE

Students may purchase season tickets at the beginning of the school year for one or both of these series. The Concert series brings five well-known artists or groups to Asheville during the year - orchestras, pianists, dance groups, etc. The Theatre presents the same number of plays, using local talent; it is considered an excellent amateur theatrical group.

BULLETIN BOARDS

Announcements are made by means of notices on bulletin boards. Faculty members also use such notices to get in touch with students and students are responsible for reading notices. Students should form the habit of checking the main bulletin board in Gaither Hall twice daily and the boards in dormitories regularly.

CAFETERIA

The cafeteria service tries to serve quality food. The management invites suggestions and the cooperation of the students.

Hours:	Monday-Saturday		Sunday	
Breakfast:	7:30-8:30		Breakfast:	8:00-8:30
Lunch:	11:30-1:30		Lunch:	12:30-1:30
Supper:	5:30-6:30		Supper:	5:30-6:00

DECORATING DORMITORY ROOMS

No nails should be used in the walls of dormitory rooms. Pictures or bulletin boards may be hung by means of masking tape.

HIKING

A hike is defined as any walk beyond the boundaries set in Campus Boundaries.

Two or more persons may constitute a group for an unsponsored hike in the daytime.

Hikers must sign out, being specific about destination and time of return.

Any night hike must be arranged by special permission with the Director of Student Activities.

INFIRMARY

The Infirmary is maintained to provide for student health needs and students should report to the infirmary when ill. Registered nurses and assistants are always on hand and the College physician is available in emergencies.

When illness causes a student to miss class, an excuse must be secured from the nurse in charge within 48 hours of the patient's dismissal.

In any emergency, especially an emergency requiring hospitalization, the head nurse must be immediately notified and all necessary information given.

In case of accident or serious illness, the Dean of Students should be notified promptly.

The hours when the clinic will be open and hours for visiting patients will be posted on the bulletin boards at the beginning of the school year.

Student's medical insurance covers fees for the use of the infirmary and routine medicines. A small fee is charged for drugs and shots. Parents and students are advised to study the college insurance policy with a view to securing additional coverage should that seem advisable.

LAUNDRY

A self-service launderette is located in the shopping center and is open every day except Sunday, from 8 a.m. until 9 p.m.

LIBRARY

The library is located in Gaither Hall (note Bulletin Board for hours).

The library is not open during regularly scheduled chapel programs and Official College Functions.

Circulation Rules:

Books, except reference books marked with an R, and bound volumes of periodicals, are loans for a period of two weeks. ALL BOOKS MUST BE SIGNED FOR AT THE DESK AND THE DATE DUE SLIP STAMPED BEFORE THEY ARE TAKEN FROM THE LIBRARY.

Reserve Books, arranged by course number on the shelves behind the desk are of two types:

Three-day reserve books may be checked out and returned any time during the hours the library is open. Overnight reserve books are for use in the library. They may be checked out at 9:30 p.m. and returned by 8:45 the next morning, and at 12:00 noon Saturday and returned by 8:45 Monday. RESERVE BOOKS MUST ALSO BE CHECKED OUT TO YOU BY THE STAFF MEMBER ON DESK DUTY.

Recordings circulate for a three-day period. They must be checked out by an adult staff member.

College catalogs circulate on a one-day basis.

Fines:

The fine for overdue two-week books is three cents a day.

The fine for overdue three-day reserve books, recording and college catalogs is ten cents for the first day and five cents for each day thereafter, including Sunday.

(To remove books, etc. from the library without authorization constitutes an Honor Court offense.)

MONTREAT STORE

The general store known as "Mr. Hinkle's", is open until 6:00 each day. Supplies of all kinds may be purchased here.

MOORE CENTER - (College Union) (Known to students as "The S. U.")

This center and its adjoining facilities is the social, recreational, cultural and service center for the entire college community. As the College Union, Moore Center is the nerve complex for a wide variety of programs designed to bring the many diverse elements of college life into a properly integrated perspective. The Union brings together concerned persons involving them in programs of meaningful and purposeful activity. It is likewise a training ground for learning to work with others toward a common goal, which is fundamental in developing effective community leaders. In short, it is a living organism created for the purpose of bringing into being and sustaining a dynamic community of learners and for the development of integrated persons.

Moreover, the union is an invaluable tool for shaping a feeling of community solidarity and the individuals' sense of social responsibility. It is a natural Laboratory for living and learning where all who will may have a part in developing a mentally, physically and spiritually liberating community.

Moore Center will be open each afternoon and evening for snacks, bridge, or just good conversation. There is also a jukebox.

BOOK STORE

Textbooks, paperbacks of general interest, greeting cards, supplies, gym outfits, Montreat-Anderson shirts, etc., can be purchased in the centrally located Book Store in Moore Center which is open every afternoon, and more often at the beginning of the semester.

POST OFFICE

The Montreat Post Office is located in the shopping center near the grocery store and laundry. This building houses all the mailing for Montreat, since it is a United States facility. Students rent post office boses here, purchase postage and money orders. Since mail does not go to a dormitory or a building in Montreat, it is absolutely necessary to rent a box and have all mail addressed to that box number, Montreat, North Carolina, Zip Code 28757. So that students may have a permanent mailing address, they are asked to rent a box prior to registration for college.

Hours: Mon., Tues., Thurs., Fri. 8:00 a.m. - 5:00 p.m.

Wed., Sat. 8:00 a.m. - 12 noon

Mail received:

8:00 a.m., 3:30 p.m., 4:40 p.m. daily.

Mail dispatched:

11:30 a.m., 4:40 p.m. daily

The post office is closed on Sundays.

PRIVATE PROPERTY

There are privately owned cottages in Montreat and buildings owned by Boards and Agencies of the General Assembly of the Presbyterian Church.

Students are expected to respect the property right of others. Any student found guilty of trespassing or of vandalism on such property will be subject to disciplinary action by the Interdormitory Council or by the Honor Court of Student Government and by civil authorities. (See College Regulations, Respect for Property.)

SCHOOL CARS

School cars may be used, if available, for the following purposes only:

1. Medical
   - Take food to infirmary.
   - Take students to infirmary when deemed necessary by college nurse.
   - Take students to school physician and/or hospital. (The initial trip for each accident or illness will be provided at no charge to the student.)

2. Official school functions away from campus as designated, in writing in advance, by the instructor or sponsor. This notice must be sent to the Business Office. (Fees for these trips are Group Rate.)

3. Individual student transportation to and from airport, train, and bus stations.
(These will be made if school transportation is available, otherwise, students must procure their own way to and from these destinations.)

(Requests must be made at least twenty-four hours in advance.)

Keys to all College cars are to be kept in the Business Office and only authorized drivers will be permitted to drive them.

Fees must be paid in advance for use of cars. Personal use of College cars is prohibited.

Self Help Scholarships

Self-help scholarships are granted for the mutual benefit of the student and the college. If a student is found to be careless in his work obligation, he will be given a warning, and if the carelessness continues, he will be required to forfeit his scholarship.

If a student finds it necessary to be absent from his work obligation, he must get permission from his supervisor beforehand and must secure a substitute who has been approved by the supervisor.

In case of sickness, either the resident counselor or the person in charge of the infirmary must be asked to notify the supervisor, before the hour when work is due to begin, of the student's inability to work.

STUDENT BANK

The bank is located in the Business Office of the College for the convenience of the students. Students are advised to keep their money here rather than in their rooms.

If books are to be purchased from funds in the bank, it is suggested that $50 first semester and $30 second semester be deposited especially for this purpose, in addition to what will be needed for incidental expenses during the year.

Hours: Monday through Friday

1:00 p.m. until 3:00 p.m.

TAXIS

There are several taxis operating from Black Mountain. The cost of taxi service to Black Mountain is 50¢ - 75¢.

TRADITIONS

Traditions have a way of appearing and disappearing, but they are an important part of college life and can be a means of upholding school spirit. Among the traditions at Montreat are:

Opening convocation
Faculty reception for new students
Honor Pledge Service
Mt. Mitchell hike
"Sunday afternoon at the Inn"
Thanksgiving-Homecoming games, banquet, and dance
Christmas caroling
Angels and Mortals in women's dorms at Christmas
Tea honoring Dean's List students
May Day
Howerton "Chaos"
Installation Service for newly elected student officers
Athletic awards day
Sophomore breakfast
Graduate Recital by the Music Department
President's tea honoring graduates and parents
Singing of "The Children of the King" at Commencement

STUDENT OFFICERS 1968-1969

Charles Lance, President
Student Government Association

Thorn Neely, Vice President
Student Government Association

Sally Connell, Secretary
Student Government Association

- - - - - - - - - -

Al Wilson, President
Honor Court

David Walters, Vice President
Honor Court

Pam Whitelock, Secretary
Honor Court

- - - - - - - - - - -

Nancy Carlton, President
Student Christian Association

Danny Dixon, Vice President
Student Christian Association

Stebie Wells, Secretary
Student Christian Association

Mearl Crabill, Treasurer
Student Christian Association

- - - - - - - - - - - -

Gayle Granger, President
New Women's Dormitory

Karen Ailstock, President
College Hall

Deborah Hefner, President
Fellowship Hall

David Graham, President
New Hall

Bob Barrett, President
Howerton Hall

Fred Greene, President
McMillan

TO WHOM AND WHERE TO GO FOR HELP

For Information Regarding...	Go To...
Overall college program and policy	Dr. Davis or Dr. Monroe
Particular day-to-day matters relating to college program and policy	Dr. Monroe, Vice President and Academic Dean, Room 5 Gaither Hall
Course scheduling or change in course	Your Faculty Advisor
Problems relating to class or course registration, grades, transcripts, the ideal four-year college for you	Mr. Halstead, Registrar Room 5, Gaither Hall
Financial and business matters relating to the college	Mr. Skidmore, Treasurer Room 2, Gaither Hall
Student Bank--Deposits and withdrawals or cashing personal checks	Mrs. Basnight, Cashier First Floor, Gaither
Admission to the College, the ideal four-year college for you	Mr. Alderman, Director of Admissions, Room 1, Gaither
Financial Aid, Work Scholarships and similar matters	Mr. Walden, Director of Student Financial Aid Room 12-B, Gaither
Student Activities and Organizations	Mr. Spann, Director of Student Activities
Securing a school car, arranging for personal transportation, getting a key for your room	Mrs. Wood, Room 2 Gaither Hall
Illness, your own or reporting that of another student	Mrs. Crumpler, Infirmary (or nurse on duty)
Absences, excuses, car registration, rules and regulations, student government, problems, personal or otherwise, Baird Fund	Dean Kester, Dean of Students Miss Tyler, Associate Dean Second Floor, Gaither
Payment of college fees, Biard Fund, drafts	Mrs. Basnight, Cashier's Office First Floor, Gaither Hall
Special Diet	Cafeteria
Personal religious problems or concerns	Dr. Thielman, Chaplain, Rear of Gaither
College Choir and related interests	Mr. Skinner, Choral Director
Physical education, athletics	Mr. Hughes, Miss Bartlett McAlister Gymnasium

To Make An Appointment With:	See...
Dr. Monroe	Mrs. Clapp, Dean's Office Room 5, Gaither Hall
Dr. Davis	Mrs. Connelly, President's Office Assembly Inn, Ground Floor
Mr. Halstead	Mrs. Davidson, Registrar's Office Room 5, Gaither Hall
Mr. Skidmore	Mrs. Wood, Business Office Room 2, Gaither Hall
Mr. Alderman	Mrs. Knupp, Admissions Office Room 1, Gaither Hall
Mr. Spann	Mrs. Squires, Student Activities Office
Mr. Kester	Miss Summitt, Dean of Student's Office Room 14, Gaither Hall
Miss Tyler	Same as for Dean Kester
Dr. Thielman	Mrs. White, Chaplain's Office Rear of Gaither

This calendar provides times for the regularly scheduled meetings in order to avoid conflicts as far as possible. Meetings other than these should be cleared and entered on the Social Calendar which is kept in Administrative Office of the college.

	1st Week	2nd Week	3rd Week	4th Week
MONDAY				
7:00 p.m.		Student Legislature		Student Legislature
	(Student Legislature also meets upon call, as necessary)			
8:00 p.m.	Honor Court			
	(Honor Court also meets upon call, as necessary)			
11:00 p.m.	Dormitory Councils	Dormitory Councils	Dormitory Councils	Dormitory Councils
TUESDAY				
7:00 p.m.	C.C.U.N.	S.C.A.	Phi Theta Kappa	French & Spanish Clubs
8:00 p.m.	Cavalier Sundial		Conservation Club	W.R.A.
WEDNESDAY				
7:15 p.m.	Prayer Meeting	Prayer Meeting	Prayer Meeting	Prayer Meeting
THURSDAY				
7:00 p.m.	Choir	Choir	Choir	Choir
8:00 p.m.		Thalians		

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